

# Avaya IP Office Partner Pickup Messages Within a Mailbox Telquest Tech Support

The screenshot shows the 'Admin Tasks' menu on the left with the following items: System, User Setup, Button Programming, Advanced Settings, and DND Exception List. Callouts point to 'User Setup' (1. Click here...), 'Advanced Settings' (2. Click here...), and the 'Select User' dropdown (3. Select the User..). The 'Select User' dropdown is set to '10::Operator'. Below this is the 'Advanced Parameters' section with various settings like Ring Pattern, VMS Cover Ring, etc. A large yellow callout points to the 'DTMF Breakout' section, specifically to the 'Breakout (DTMF \*3)' field which is set to '778'. Another yellow callout points to the 'Voicemail Code' field, stating 'You MUST have a password...'. A third yellow callout points to the 'Breakout (DTMF \*3)' field, stating 'You could use \*0 or \*2 instead.'.

**Admin Tasks**

- System
- User Setup
- Button Programming
- Advanced Settings
- DND Exception List

1. Click here...

2. Click here...

3. Select the User..

4. Set to 778

**User Selection**

Select User: 10::Operator

Base Card #: BD1

Port: 1

**Advanced Parameters**

Ring Pattern	8	VMS Cover Ring	3
Abbreviated Ringing	Active*	Intercom Dial Tone	Regular*
Call Coverage Ring	2	Distinctive Ring	Active*
Call Waiting Extension	Not Assigned*	Hotline Alert Number	
Transfer Ring Extension	Assigned*	Privacy Enabled	<input checked="" type="checkbox"/>
	None	Override Line Ringing	<input type="checkbox"/>

**Voicemail Settings**

Voicemail Code:

Confirm Voicemail Code:

Voicemail Email:

**DTMF Breakout**

Reception / Breakout (DTMF \*0):

Breakout (DTMF \*2):

Breakout (DTMF \*3): 778

**Voicemail Email**

☒ Off ☐ Copy ☐ Forward ☐ Alert

**Equipment Type**

☐ Loudspeaker Paging ☐ Door Phone 1 ☐ Door Phone 2 ☐ Fax Machine ☒ Standard ☐ Phantom

**Restrictions**

Forced Account Code Entry: ☐ Outgoing Call Restrictions: No Restriction\*

**You MUST have a password...**

**You could use \*0 or \*2 instead.**

## Operation:

**Call in and have the receptionist transfer you to your mailbox.**

**Or if your mailbox answers you directly.**

**When you are in your mail box, dial \*3 (STAR 3) and you will be asked to enter your mail box number and password.**

**You will then be able to listen to your messages.**

**Or use any of the features below....**

**Your Mail Box Greeting must be at least 8 seconds long for the \*3 DTMF Breakout to work.**

## IP Office Embedded Voice Mail Functions

